



LIAISON  
COLLEGE

## Suspension And Expulsion Policy And Procedure

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### POLICY:

To provide adequate counselling prior to placing a student on probation, suspension or expulsion.

### PURPOSE:

The faculty and administration of Liaison College desire that students should progress with a high level of practical and theoretical attainment. Because the ideal is not always fulfilled, it may be necessary to counsel, place on probation, suspend or expel a student for inadequate performance or unacceptable actions.

### RATIONALE:

To provide a procedure by which students interrupting or abusing the academic functions of the college may be counselled, placed on probation, suspended from classes or expelled from the college.

### PROBATION:

Probation is a suitable period of time that allows the faculty and administration to assess the performance of a student. The nature of the probation and the length of the probation should be given to the student in writing and a copy filed with the student file. The Campus may place a student on probation.

### SUSPENSION:

Suspension will be for a limited time, usually a single class or a series of classes, but will not exceed one week. The Campus will be authorized to suspend a student for a limited time.

### EXPULSION:

On receipt of a recommendation for expulsion, the Campus will review the case with a committee appointed by the Director before final action is taken. This will be accomplished within one week of the recommendation, and the student may be suspended from classes during this time.

### REASONS FOR EXPULSION:

Students who fail the theoretical or a practical unit may continue in their program but will be issued a warning of impending difficulties unless adaptive changes are made. Assistance from administration or instructors will be strongly recommended.

Students who fail 2 consecutive modules may be dismissed from their program. Students dismissed from their program and wishing to be re-admitted to their program must apply in writing to the Campus. Students dismissed from their program and given permission to continue in their program will do so only with conditions or requirements as set down by the Campus.

Students who miss more than 3 classes may be dismissed.

Students whose behaviour undermines the safety or security of the Campus or its students, staff or faculty, or whose behaviour is deemed disruptive or abusive, or who use drugs or alcohol on campus, may be suspended, placed on probation, or dismissed.